

# FANNIN COUNTY RETAIL FOOD INSPECTIONS

PO BOX 461 / Bonham, TX 75418 / Health Inspector / Tel 903-819-2985 or 903-819-2769 / [healthinspector@fanninco.net](mailto:healthinspector@fanninco.net)  
Serving Bonham, Honey Grove, Leonard, Ravenna, Telephone and the unincorporated areas of Fannin County

## MOBILE FOOD UNIT REQUIREMENTS

### **GENERAL: (Please consult with your local municipality prior to proceeding)**

- All commercial, non-profit, or charitable mobile food units shall comply with these standards to operate.
- No unit is allowed to operate without wheels unless it meets all requirements of a food establishment with toilet facilities for employees, and is connected to an approved water source and a sanitary sewer or septic system.
- These minimum standards are applicable throughout the County (inside/outside city limits).
- Some cities have additional requirements (permits and licenses).

### **SUBMISSION OF PLANS:**

- Plans and specifications indicating proposed layout, arrangement, mechanical plan, construction plans of existing or proposed unit, types of equipment by models, names and whether it is new or used must be submitted.
- Plans must also be submitted for all Mobile Food Unit Commissaries if the commissary is not a food establishment with a current health permit.
- A food menu shall be submitted for the mobile unit.

### **UTENSIL AND EQUIPMENT CLEANING:**

- There must be a three-compartment sink with two drainboards, both made of 18-gauge stainless steel.
- The sink must have hot and cold water from an approved source.
- The sink must be of sufficient depth to completely immerse the largest piece of equipment used in the unit.

### **HANDWASHING:**

- There must be a separate lavatory (for washing hands only) with mixing valve or a combination faucet, and hot and cold water.
- There must be single-service towels and liquid soap by dispenser.

### **GENERAL CONSTRUCTION:**

- The unit shall be constructed in a manner as to prevent the entry of insects, dust, dirt, or other foreign matter.
- All interior walls, wall coverings, and ceilings shall be smooth, non-absorbent with easily cleanable surfaces.
- All other exposed wood surfaces must be smooth, sealed, or painted with epoxy type products.
- All edges must be protected, covered, or beveled. Studs, joists, and rafters shall not be exposed.

### **TOILET FACILITIES:**

- Adequate separate toilet facilities must either be provided on the mobile unit or be available at a nearby permanent facility.
- If a nearby toilet is used, the mobile unit owner/operator must obtain a use-contract with the owner/operator of the nearby toilet for the term of the mobile unit's health permit. A copy of the contract must be provided to the Health Inspector before a Health permit can be issued renewed.
- Toilet rooms shall conform to all Building, Plumbing and Health Code requirements.
- Toilet facilities shall be conveniently located and shall be accessible to employees at all times.
- Toilet rooms shall be completely enclosed, have tight-fitting self-closing solid doors, and have forced-air ventilation to the outside of the unit.

### **DOORS AND WINDOWS:**

- Shall be solid or screened (if used for ventilation), and tight-fitting with "no gaps."
- All doors shall be self-closing.
- Screening shall be at least 16 mesh.
- If doors or windows are unprotected/propped open, the unit's health permit will be suspended.

### **COUNTER SERVICE OPENINGS:**

- Service openings shall be no larger than necessary and shall be provided with tight-fitting solid or screened doors &/or windows.
- Service openings shall be kept closed except when in actual use.

### **VENTILATION:**

- There shall be forced air ventilation with suitable filters located over fryers, grills, and stoves to keep unit free from excessive heat, steam, condensation, vapors, and smoke.
- All systems must meet Fire Dept Requirements/Fire Codes and have removable, easily cleanable filters.

### **FLOOR CONSTRUCTION:**

- Floors and floor covering shall be constructed of a smooth, durable material such as durable grades of acid resistant linoleum, or better grades of tile.
- All junctures between floor and walls, equipment, and shelves shall be sealed and covered.
- Equipment and shelves must be elevated a minimum of 6 inches or sealed to floor.
- No carpet is allowed.

### **WATER SYSTEM:**

# FANNIN COUNTY RETAIL FOOD INSPECTIONS

PO BOX 461 / Bonham, TX 75418 / Health Inspector / Tel 903-819-2985 or 903-819-2769 / [healthinspector@fanninco.net](mailto:healthinspector@fanninco.net)  
Serving Bonham, Honey Grove, Leonard, Ravenna, Telephone and the unincorporated areas of Fannin County

- The unit shall have a portable water system under pressure.
- The system shall be of sufficient capacity to furnish enough hot and cold water for food preparation, utensil cleaning, sanitizing, and handwashing--a 35 gallon minimum.
- All water connections must meet city/Southern Plumbing Codes.
- Hoses shall be the white, RV-type, food grade.
- Documentation shall be provided for the approved water source required for the mobile unit.

## **BACKFLOW AND BACK SIPHONAGE :**

- There shall be a vacuum breaker or backflow prevention device at the potable water supply point where the white water hose connects. The breaker or device shall prevent the contamination of the potable water within the unit and the potable water supplying the vehicle.

## **REFRIGERATED STORAGE :**

- Mechanical refrigeration facilities shall be provided to maintain chilled foods at 32 to 40 F, and frozen foods hard frozen.
- Each refrigerator shall have a NSF-listed, non-glass, numerical indicating thermometer.
- Ice chests are unacceptable.

## **WASTE RETENTION :**

- Liquid waste from the mobile food unit shall be stored in a permanently installed retention tank on the unit that is of at least 15 percent larger in capacity than the water supply tank, and no smaller than 40 gallon.
- Liquid waste shall not be discharged from the retention tank when the mobile food unit is in motion.
- Receipts must be provided for waste water disposal or documentation were waste water is being disposed.

## **LIGHTING :**

- At least 50-foot candles of light shall be provided to all surfaces--food preparation, utensil-washing, and handwashing.
- All light bulbs shall be shielded to protect against broken glass falling onto food or food surfaces.

## **ELECTRICAL WIRING :**

- Units must be wired with a N.E.C. approved, commercial use conduit.
- Units must be grounded with a G.F.I. or protected by same.
- Units must have a fixed wiring cable of not more than 12 feet of approved commercial type grounded cable. This wire must be of continuous length and permanently attached to the unit via an approved junction box.

## **FIRE EXTINGUISHER :**

- Units must have a minimum of a 5-lb A.B.C. fire extinguisher.

## **CEILING :**

- Units must be protected by a 1-hour fire rated material.

## **OUTSIDE AREAS :**

- Outside walking, driving, and parking areas shall be surfaced with concrete, asphalt, or dustless gravel.
- The area shall be graded to prevent pooling and shall have no depressions or potholes.
- The ground must be surfaced for at least 12 feet around the unit and any picnic tables.

## **CONDIMENT DISPENSING :**

- Condiments provided for counter service shall be individually portioned except that catsup and mustard may be dispensed by squeeze bottles.
- Stirrers and spoons must be of the single-service, disposal type.

## **HOT STORAGE :**

- Hot food storage facilities shall be provided to assure the maintenance of all potentially hazardous foods at 140 F or above.
- Commercial type crock pots or rotisseries are authorized.
- Home type crock pots are authorized if they can attain a temperature of 350 F.

## **THERMOMETERS :**

- Each refrigerator/freezer storing potentially hazardous food shall have an accurate, NSF-listed thermometer.
- A metal stem thermometer (0-220 F) is required for the preparation and hot holding of potentially hazardous foods, and utensil/equipment washing.

## **CHEMICAL TEST KITS :**

- A chemical test kit is required to test the concentration of the sanitizer solution used.

## **SINGLE SERVICE ARTICLES :**

- Single service articles, such as tableware, cups, lids, and carry-out containers, shall be those which are designed and constructed for food contact, and one time, one person use.

# FANNIN COUNTY RETAIL FOOD INSPECTIONS

PO BOX 461 / Bonham, TX 75418 / Health Inspector / Tel 903-819-2985 or 903-819-2769 / [healthinspector@fanninco.net](mailto:healthinspector@fanninco.net)  
Serving Bonham, Honey Grove, Leonard, Ravenna, Telephone and the unincorporated areas of Fannin County

## **WIPING CLOTHS/SANITIZER SOLUTION:**

\_\_\_ A container with an approved sanitizer (chlorine 100 ppm or quaternary ammonium compound 200 ppm) shall be available during operating hours to hold wiping cloths between uses and to sanitize as required.

## **HEIMLICH MANEUVER POSTER:**

\_\_\_ A Heimlich poster must be posted for easy reference by employees.

## **FIRST AID KITS:**

\_\_\_ A 24-unit First Aid kit must be available.

## **GARBAGE/REFUSE CONTAINERS:**

\_\_\_ All waste containers (inside and outside the unit) shall be durable, easily cleanable, insect-proof, rodent-proof, nonabsorbent to liquids, leak-proof, and lined with a plastic bag.

\_\_\_ Containers shall have tight-fitting lids, and shall be kept covered when not in actual use.

\_\_\_ Containers must be provided with handles.

\_\_\_ There shall be at least one waste container outside.

\_\_\_ The capacity of outside container(s) shall be sufficient to accommodate all garbage and refuse that accumulates.

## **COMMISSARY/SERVICING AREA:**

\_\_\_ Mobile food units shall operate from and return to a commissary or other food establishment for servicing.

\_\_\_ Units shall not remain at their operating site when they are closed.

\_\_\_ A servicing area shall include at least an overhead protection for supplying, cleaning, and servicing, to include water servicing.

\_\_\_ Potable water servicing equipment shall be installed according to law, (bib attached) and handled in a way that protects the water and equipment from contamination.

\_\_\_ Surface of the servicing area shall be constructed of a smooth nonabsorbent material such as concrete or machine-laid asphalt), and shall be maintained in good repair, kept clean, and graded to drain.

\_\_\_ Within this servicing area, there shall be a location provided for the flushing and drainage of liquid wastes separate from the location provided for water servicing and for the loading and unloading of food and related supplies.

\_\_\_ The mobile food unit liquid waste retention tank, when used, shall be thoroughly flushed and drained during the servicing operation. All liquid waste shall be discharged to a sanitary sewerage disposal system.

## **ICE:**

\_\_\_ Ice for human consumption shall not come in contact with any food, food products, or drinks.

\_\_\_ Ice must be obtained only in chipped, crushed, or cubed form, and in single use, safe, labeled plastic bags (no garbage bags), and filled at point of manufacture or from an approved ice machine.

\_\_\_ All ice shall be dispensed using ice scoops or by mechanical dispenser.

\_\_\_ If ice is used for human consumption, the ice bin must be continuously drained to waste retention.

## **HOME CANNED/PREPARED FOODS:**

\_\_\_ No home-canned or home-processed food is allowed to be sold or given away.

## **TOXIC MATERIAL STORAGE:**

\_\_\_ All poisonous or toxic materials shall be stored in cabinets or in similar physically separated compartments or facilities used for no other purpose.

\_\_\_ Such materials shall not be stored above or immediately adjacent to or in areas where food or food-related items are handled, prepared, washed, or stored.

## **FOOD MANAGER CERTIFICATION/PERMITS AND FOOD HANDLER PERMITS:**

\_\_\_ At least one on-duty, on-site manager per shift for the establishment must have a current Food Manager Certificate and Permit issued by the Health Inspector for Fannin County.

\_\_\_ Local certification and permitting of Food Managers is required in addition to the successful completion of a state approved manager's certification program.

\_\_\_ All other employees must have a current Food Handler Permit issued by an approved DSHS vendor.

\_\_\_ No Health Permit will be issued until the Certified Food Manager and Food Handler Permit requirements are met.

## **CONTACT THE HEALTH DEPT:**

(a) By mail, Amanda Brogdon, PO Box 461, Bonham, TX 75418, or

(b) By phone 903-819-2985 or 903-819-2769, between 7-8 a.m. 1-2 p.m. or after 7 pm. May text or email.

# FANNIN COUNTY RETAIL FOOD INSPECTIONS

PO BOX 461 / Bonham, TX 75418 / Health Inspector / Tel 903-819-2985 or 903-819-2769 / [healthinspector@fanninco.net](mailto:healthinspector@fanninco.net)  
Serving Bonham, Honey Grove, Leonard, Ravenna, Telephone and the unincorporated areas of Fannin County

**Restricted Conventional Mobile Food Unit:** A truck or trailer limited to serving only prepackaged foods from approved sources that require no further preparation except warming for immediate service. These units may also dispense non-potentially hazardous beverages from protected equipment. Restricted conventional mobile food units are commonly known as cold trucks. These units may operate on private property at one or more locations. The operator of the mobile unit must verify with each municipality prior to operating at that location.

**Unrestricted Conventional Mobile Food Unit:** An enclosed truck or trailer preparing or serving food that is not prepackaged or does not meet the requirements for a restricted conventional mobile food unit. Unrestricted conventional mobile food units must operate from an approved commissary on a daily basis. These units may operate on private property at one or more locations depending upon owner's permission, and all must comply with city requirements.

**Restricted Fixed Location Mobile Food Unit:** A mobile food unit limited in size and service serving only prepackaged foods from approved sources that require no further preparation except warming for immediate service. These units may also dispense non-potentially hazardous beverages from protected equipment. These units are limited to operation on the premises of a licensed food establishment that serves as the commissary for the unit or to a specific assigned location. All units must comply with city requirements if operating within their jurisdiction.

**Unrestricted Fixed Location Mobile Food Unit:** A mobile food unit limited in size and service serving food that is not prepackaged or does not meet the requirements for a restricted fixed location mobile food unit. Unrestricted fixed location mobile food units must operate from an approved commissary on a daily basis. These units are limited to operation on the premises of a licensed food establishment that serves as the commissary for the unit or to a specific assigned location.

## REQUIREMENTS FOR PUSHCART

**PUSHCARTS:** Mobile vending units seeking the Pushcart designation must meet the following criteria. Pushcarts must be non-motorized. They must also be maneuverable by one person when fully loaded. The cart must be constructed of smooth, durable, and easily cleanable surfaces. Unrestricted Pushcarts must also provide three, fully enclosed sides of protection to the food preparation and service area. These sides must extend above the preparation and service area to the extent that adequate protection from potential contamination is provided. Unrestricted Pushcarts are also required to provide a 3-compartment sink with hot and cold water supplied under pressure, and a hand sink. Additionally, Unrestricted Pushcarts must meet the physical requirements outlined with regards to fresh and wastewater holding tanks and fill and clean-out valves.

**Types of Food Approved for Pushcarts:** Restricted Pushcart vendors must adhere to the same requirements outlined for all Restricted Mobile Vendor permits. Due to a lack of full enclosure, Unrestricted Pushcart vendors may only offer the following open foods: hot dogs, sausages, frozen treats such as snow cones or ice creams, or other foods specifically approved by the Health Inspector.

# FANNIN COUNTY RETAIL FOOD INSPECTIONS

PO BOX 461 / Bonham, TX 75418 / Health Inspector / Tel 903-819-2985 or 903-819-2769 / [healthinspector@fanninco.net](mailto:healthinspector@fanninco.net)  
Serving Bonham, Honey Grove, Leonard, Ravenna, Telephone and the unincorporated areas of Fannin County

## COMMISSARY APPROVAL

**PLEASE PRINT NEATLY: INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

Commissary Name: \_\_\_\_\_

Address: \_\_\_\_\_

**The mobile vehicle listed below has permission to use my facilities:**

Name of Mobile Unit: \_\_\_\_\_ License Plate #: \_\_\_\_\_

Name of Vehicle Owner: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**The following services may be performed at my commissary for the above unit:**

- Use of my facility at all times
- Have limited to access to facility; if yes, access hours are: \_\_\_\_\_
- Use of preparation area of the facility
- Use of utensil washing area of the facility
- Wash/Clean mobile unit
- Dispose of waste water
- Fill potable water tanks
- Store mobile unit

Other Information: \_\_\_\_\_

Commissary Owner's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Commissary Owner's Signature: \_\_\_\_\_